



**Educational  
Career Planning  
for  
Freshman Year**

**Welcome Class  
of 2026**

# Agenda

Meet the staff

High School Terms

High School Schedule

Graduation Requirements

Discuss Completer Options

Course selection Process

# Main Office Staff



Principal – Mr. Joe Guerra



Assistant Principal – Ms. Lois Tiffany (A-K)



Assistant Principal – Mr. Chris Merson (L-Z)



Athletic Director – Ms. Liz Padgett



Academic Facilitator – Ms. Kirstie Troutman

# School Counselors



Ms. Leza Rae Owens (A-CI)



Ms. Mary Susan Cunningham (Cm-G)



Ms. Carie Reese (H-Me)



Ms. Miranda Ferrante (Mf-Sf)



Ms. Lea Nappier (Sg-Z)

# School Counseling Support Staff



Facilitator of Student Support – Ms. Amy Cain



Career Connections Coordinator – Ms. Shelly  
Brezicki



Registrar – Ms. Mary Geiman



Counseling Clerical – Ms. Rhonda Lyman



Counseling Clerical – Ms. Jessica Victoria

# High School Terms

## Credit

- A unit of measure that is earned when you successfully complete a course. Most courses either equal  $\frac{1}{2}$  or 1, depending on seat time.

## Prerequisite

- A course that you must take prior to taking another course. For example, Spanish I is a prerequisite to Spanish II.

## GPA

- The average of final grades received for every course taken by a student in high school. Courses taken in 8<sup>th</sup> grade that receive high school credit are also factored into GPA. Students receive both a weighted and unweighted GPA.

## Transcript

- The official document that reflects final grades, GPA, class rank and total service hours. Sent to colleges and/or employers.

## Program of Studies

- A document that lists graduation requirements, class descriptions, CTE Completer Programs, and other high school requirement information.

## Electives

- Courses that you take to earn credits that are not required classes, for example Keyboarding.

# Example Daily Schedule

|                           | Quarter 1        | Quarter 2        | Quarter 3          | Quarter 4          |
|---------------------------|------------------|------------------|--------------------|--------------------|
| Mod 1 (7:30-8:55)         | Freshman Seminar | Freshman Seminar | English 9          | English 9          |
| SET/Advisory (9-9:30)     | SET/Advisory     | SET/Advisory     | SET/Advisory       | SET/Advisory       |
| Mod 2 (9:35-10:55)        | Algebra I        | Algebra I        | Conceptual Physics | Conceptual Physics |
| Mod 3 (11-12:55)<br>Lunch | PE 1             | Health 1         | Spanish 1          | Spanish 1          |
| Mod 4 (1-2:20)            | Government       | Government       | Art                | Art I              |

# Graduation Requirements

| Subject   | Required Credits   | Required Courses  |
|---|--|---|
| English   | 4  | -English 9<br>-English 10<br>-English 11 or AP Language and Composition<br>-English 12 or AP Literature and Composition or AP Seminar or AP Research*   |
| Social Studies  | 3  | -Government or AP United States Government and Politics<br>-United States History or AP United States History<br>-World History or AP World History   |
| Science   | 3  | -Conceptual Physics<br>-Chemistry I<br>-Biology   |
| Mathematics   | 4<br><br>All students shall enroll in a mathematics course each year of high school. | -Algebra I<br>-Geometry<br>-One additional Algebra-based credit<br><br>The fourth course must be 1 credit in duration and may be selected from the Program of Studies Mathematics course offerings. |
| Physical Education  | 1  | -Physical Education I (½ credit)  |
| Health  | 1  | -Health Education<br>Note: Students who took Health I (.5 credit) in SY 2021-2022 will need to take Health II (.5 credit) in SY 2022-2023 to fulfill the 1 credit graduation requirement.           |
| Fine Arts   | 1  | -Completed credit in any Fine Arts course may be applied to the Fine Arts graduation requirements unless otherwise indicated.   |
| Technology Education  | 1  | -Foundations of Technology, Exploring Computer Science, Principles of Engineering (part of Project Lead the Way completer program), or AP Computer Science Principles                               |
| Graduation Pathway:   |  |   |
| • World Language  | 2  | -Two credits of the same World Language   |
| • <u>Or</u> American Sign Language  | 2  | -Sign Language I, II, III   |
| • <u>Or</u> State Approved Career and Technical Education Completer Program | 3-9  | -See Completer Programs   |
| Financial Literacy  | ½  | -Financial Literacy or<br>-Managing Personal Finances Using Excel (1 credit)  |
| Electives   | 6-12   |   |
| Total Credits Required  | 25   |   |



# Course Levels

Level 1: Basic (Foundational) Level Course for students who perform below grade level



Level 6: (Academic) Level Course for students who perform at grade level



Level 8: (Honors) Level Course for students who perform above grade level and possess good study skills and habits



Level 9: (Advanced Placement) Level Course for students willing and able to take on the challenge and rigor of a college-level curriculum, with the possibility of earning college credit

# English

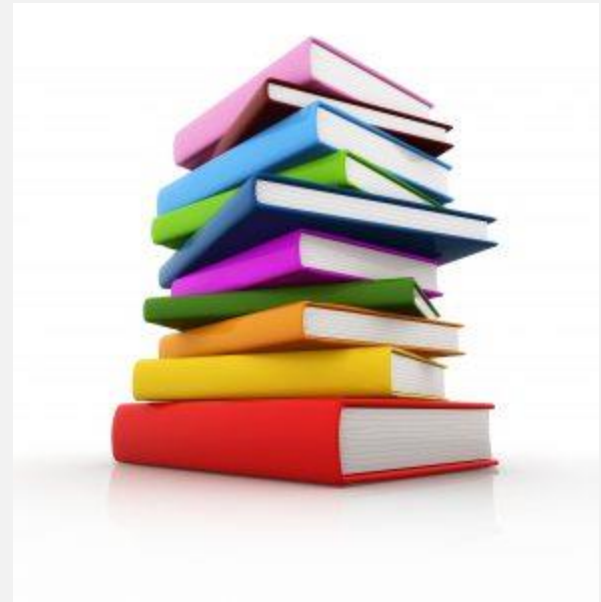
Students must earn 4 credits of English

English 9

English 10

English 11 or  
AP Language

English 12 or  
AP Literature  
or AP Capstone



# Mathematics

All students must enroll in a 1 credit Mathematics course each year of High School

Students must earn 2 credits of Algebra, 1 credit of Geometry, and one additional credit.



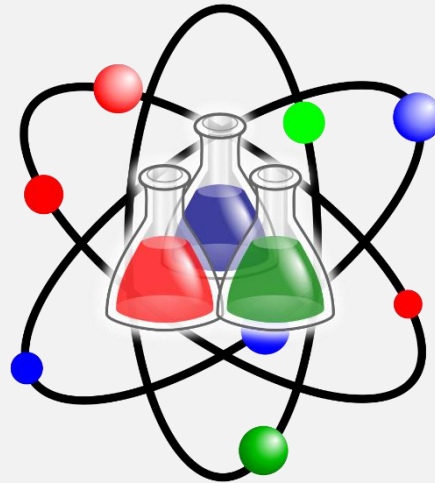
# Science

Students must  
earn 3 credits  
of Science

Conceptual  
Physics

Chemistry

Biology



# Social Studies

Students  
must earn 3  
credits of  
Social Studies

Government

US History

World  
History

# Fine Arts



Band or  
Orchestra



Chorus



Art



Drama,  
Technical  
Theater



Electronic  
Music or  
Exploring  
Music



Dance



# Technology Education

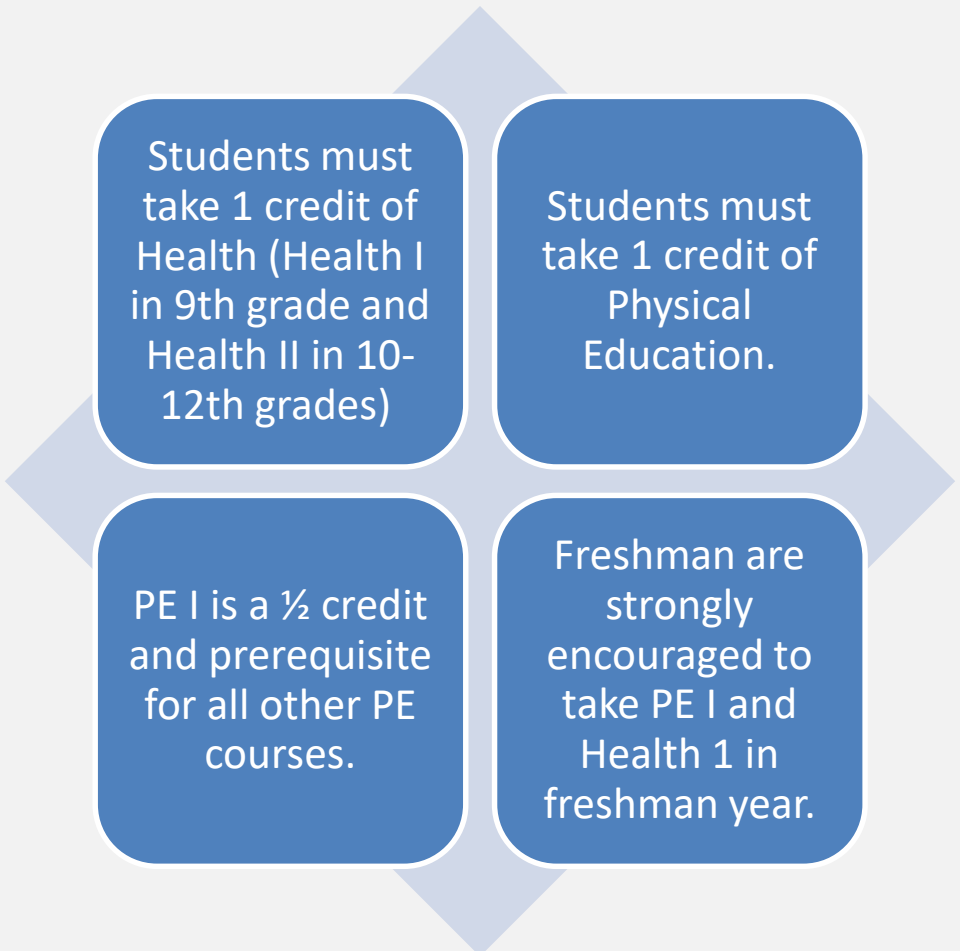


Students must take 1 credit of Technology Education

- Foundations of Technology
- Exploring Computer Science
- AP Computer Science Principles



# Health and Physical Education



Students must take 1 credit of Health (Health I in 9th grade and Health II in 10-12th grades)

Students must take 1 credit of Physical Education.

PE I is a ½ credit and prerequisite for all other PE courses.

Freshman are strongly encouraged to take PE I and Health 1 in freshman year.



# World Languages

Spanish

French



Students must take two credits of the same World Language or enroll in a CTE Completer Program.

# Financial Literacy



Students must take either  
½ credit of Financial  
Literacy or 1 credit of  
Managing Finance with  
Excel. Financial Literacy is  
recommended for grades  
11 or 12.

# Elective Courses for Freshman

## English

- Freshman Seminar
- Creative Writing
- Public Speaking
- Mythology

## FACS

- Honors Child & Adolescent Development
- Intro to Foods
- Advanced Foods
- Principles of Fashion & Interior Design
- Flower Design

## Technology

- AP Computer Science Principles

## Agriculture

- Honors Intro to Ag, Food and Natural Resources

## Business Education

- Principles of Business Admin & Mgmt
- Business Communication & Keyboarding

# *Additional Graduation Requirements:*

- 75 student service hours
- A minimum of 25 credits
- Maryland State High School Assessments in English, Math, Science, Government





## Other Important Information

### Credits to advance to the next grade:

- 6 Credits Sophomore
- 12 Credits Junior
- 18 Credits Senior + 55 hours of Service Learning

### Eligibility for extracurricular activities

- NO “F’s” for quarter grades
- Need a 2.0 weighted GPA for that quarter
- All freshman start out eligible

# Dual Enrollment Program

Take College Classes while  
in High School



Available on-site at Manchester Valley and at Carroll Community College

Minimum 3.0 unweighted GPA

2.5 unweighted GPA for English at MV

At least 94% attendance

75 service learning hours completed

Courses are offered at a discounted rate

Available in grades 11 and 12



# Pathways to Careers

*Completers and  
Majors*

Help students find focus based on interests and goals.

Focused areas of interest to develop your Educational Career Plan and plan for career after high-school

Completers: CTE approved programs that offer articulation credit or certification. Can be used toward graduation requirements.

Majors: career focused areas with courses specific to help plan

Internship Opportunity Senior Year!





# Career Connections Internships!

- *Senior status*
- *2.5 GPA or better*
- *94% attendance or better*
- *75 student service hours completed*
- Must have taken or planned for at least 4 credits in a Career Completer or major prior to internship.
- Talk to your school counselor or career coordinator for more information

REAL WORLD experience while  
still in high-school!

How cool is that?



# CTE Programs

## Career and Technology Center

- Tour in 8<sup>th</sup> Grade
- Apply in 10<sup>th</sup> Grade

## Regional Completer Programs

- Academy of Finance (WHS)
- Teaching Academy of Maryland (WHS)
- JROTC (Winters Mill)

## In-House Completers @ MVHS

- Business Administration, Marketing, Accounting,
- CASE Agricultural Sciences: Animal, Plant, and Natural Resources
- Computer Science
- Digital Fabrication and Manufacturing
- Interactive Media Production
- Early Childhood Education

# Career and Technology Center

**APPLY** in 10<sup>th</sup> grade.

Apply online by visiting  
Career and Tech website  
by December 1<sup>st</sup>

**KNOW** what are they looking for:

**Good grades** – These  
programs are  
competitive.

**Good attendance** –  
With limited space, they  
want to know you are  
reliable.

**Good Behavior**

**PREPARE**

**Course work &  
Preparation** – How do  
they know you are  
interested? Have you  
taken the required pre-  
requisites?

Career and Tech Center

Search Career and Tech  Q/Find

About Us Parents/Community Programs School Counseling School Forms Students

oll County  
er & Technology Center  
Washington Rd.  
rminator, MD 21157  
[Directions?](#)

all Hours: 7:30 am - 2:30 pm  
ce: 410-751-3669  
410-751-3677

Wi-Fi Access On  
all Grounds

incipal:  
Betsy Donovan  
stant Principal:  
Susan Hopkins

Care & Suicide Support

News & Announcements

[Q All CCCTC Programs Go Hybrid \(Oct 19\)](#)  
[Q Transportation starting 10/19/2020](#)  
[Q Ground Breaking: Addition to Tech Center](#)

News and Events

CCCTC Newsletter  
CTC Twitter Info  
District Calendar  
CCPS News and Updates

Students and Parents

- \* Application Process
- \* Online Application
- \* Bus/Driver Schedules
- \* Student Handbook

Tools and Resources

- \* How to choose a career
- \* Office 365
- \* CCCTC Videos

Apply  
Online  
Here

# Completers

## COMPLETER: [Interactive Media Production](#)

**CREDITS: 4 MVHS**

**Careers:** Multimedia Artists and Animator, Video Game Designer, Audio –Visual Equipment Technician, Information, Technology Project Managers, Film and Video Editors, Advertising and Promotions Manager, Search Marketing Strategist, Producer, Art Director

| Grade →   | 9   | 10   | 11   | 12  |
|---|---|--|--|---|
| <b>Completer Program Requirements</b><br>(4 minimum credits)  |   | Honors Principles of Art, Media, and Communication (1) | Honors Interactive Multimedia Production (1) | Advance Interactive Multimedia Production or Advanced Simulation and Gaming (2) |
| <b>Career Specific Electives</b><br>(may be taken any year offered after prerequisites have been satisfied) | <b>❖Recommended AP Connections: AP Studio 2D Design Art (1), AP Computer Science Principles (1)</b><br>Honors Digital Design in Photography, Honors Commercial Art II: 2 & 3 D Art (.5-1), Journalistic Writing (.5), Psychology I or Honors Psychology I (1), Principles of Business Administration and Management (1), Drama I, II, III (.5-1.5), , Honors Marketing (1), Public Speaking (.5), Honors Career Related Internship (.5-1) |  |  |   |
| 8 credits possible per year   |   |  |  |   |
| <b>Value Added:</b><br><b>From:</b><br><b>Program:</b>  | Pending   |  |  |   |

# Completers

## COMPLETER: Cosmetology

**CREDITS: 9**

**Careers:** Hairstylist, Salon Manager, Film & Theater Hair Specialist, Skincare Specialist, Hair Color Specialist, Fashion Show Stylist, Salon Sales Consultant, Makeup Artist

| Grade →   | 9  | 10 | 11  | 12  |
|---|--|----|---|---|
| <b>Completer Program Requirements</b>   |  |    | Principles & Practices of Cosmetology (3) | Adv. Cosmetology Theory & Application (3)<br>Mastery of Cosmetology (3) |
| <b>Career Specific Electives</b><br>(may be taken any year offered after prerequisites have been satisfied) | <b>❖Recommended AP Connections: AP Biology (1), AP Chemistry (1)</b><br>Principles of Business Administration and Management (1), Public Speaking (.5), Honors Human Anatomy (1), Human Anatomy and Physiology (1) |    |   |   |
| 8 credits possible per year   |  |    |   |   |
| <b>Value Added:</b>   | 1,000-hour letter/eligibility to participate in supervised work-based experience in a salon setting  |    |   |   |
| <b>End of Program Test:</b>   | State Board Cosmetology Exam   |    |   |   |
| <b>Industry:</b>  | Maryland State Board of Cosmetology  |    |   |   |
| <b>Taken:</b>   | At the end of Mastery of Cosmetology   |    |   |   |

# Career Major Option

## CAREER MAJOR: Law and Legal Services

**CREDITS: 4**

- Guideline for Course Selections
- Refer to Graduation Requirements in the Program of Studies for specific course requirements in each content area

| Grade →   | 9   | 10  | 11   | 12   |
|---|---|---|--|--|
| <b>Career Major</b><br>(4 minimum credits)  |   | Issues in American Society (.5)<br>Advanced Software Applications (1) | Public Speaking (.5)<br>Sociology (.5)<br>Honors Law, Citizenship & Society (.5)<br>Political Science (.5)<br>Psychology I or Honors Psychology I (1)<br>Honors Economics (.5) | Speech and Debate (.5)<br>AP Macroeconomics (1)<br>AP Psychology (1)<br>AP Stat. (1)<br>Business Law (1)<br>AP Language & Composition (1)<br>AP US Government & Politics (1)<br>Leadership Education & Training VIII (1) |
| <b>Career Specific Electives</b><br>(may be taken any year offered after prerequisites have been satisfied) | Business Communications & Keyboarding (1), Honors World Language III (1), Peer Facilitating (.5), Science Research I or Honors Science Research I (1), World Geography (.5), AP Human Geography (1), Honors Career Related Internship (.5-1), AP Literature & Composition (1) |   |  |  |
| 8 credits possible per year   |   |   |  |  |
| <b>Related Completers</b>   | Criminal Justice  |   |  |  |

If you have room for  
electives consider taking  
some courses listed here!

# Completers and Value Added

| CAREER<br>PATHWAY                | PROGRAM                         | AREAS OF CERTIFICATION/PROFESSIONAL AFFILIATION   | COLLEGE/UNIVERSITY  | COLLEGE<br>CREDITS |
|----------------------------------|---------------------------------|---|---|--------------------|
| ARTS, MEDIA<br>AND COMMUNICATION | Interactive Media<br>Production | College credit earned on a transcript through<br>Carroll Community College*   | Carroll Community College   | pending            |
|                                  | Print<br>Production             | PrintED - Graphic Arts Education & Research<br>Foundation (GAERF) <ul style="list-style-type: none"> <li>• Graphic Communications</li> <li>• Digital File Preparation /Digital File Output</li> </ul> | Bridgemont Community Technical College<br>Carroll Community College<br>Montgomery Community College | 16<br>3<br>4       |
|                                  | Video Production                | Partners with the Community Media Center<br>(with state of the art HD cameras and Final Cut<br>Pro professional editing software)   | Art Institute<br>Stevenson University   | 4<br>3             |



# Freshman Course Selection Process for 2022-2023

Scheduling Documents available on MVHS Website under School Counseling

January 21 Presentation NCM students from High School Counselors

January 24 Presentation Shiloh students from High School counselors.

Select 8 credits to take for Freshman year

Students must also select 2 alternate courses

Academic recommendation levels and Course Selection forms will be handed out at the middle schools.

The course selection form is due Jan 28 to your middle school.

Schedules will be available to view online August 1

# Manchester Valley Website



The image shows a screenshot of the Manchester Valley High School website. At the top, there is a header with the school's logo (a horse head) and the name "Manchester Valley High School". Below the header is a dark blue navigation bar with four links: "Home", "School Counseling", "Parents/Community", and "Media Center". A large red arrow points from the "Home" link to the "School Counseling" link. Below the navigation bar, on the left, is a grey sidebar menu titled "Academics" with a list of links: "Advanced Placement", "Graduation Requirements", "Program of Studies", "Scheduling & Course Selection", "Service Learning", and "Student Handbook". A large red arrow points from the "Program of Studies" link to the "School Counseling" section on the right. The "School Counseling" section on the right has a title "School Counseling" and a list of links: "Manchester Va", "3300 Map", and "Manchest". Above the "School Counseling" section, there is a link "Carroll County Public Schools" with a right arrow pointing to "Schc".

Manchester Valley High School

Home School Counseling Parents/Community Media Center

Carroll County Public Schools → Schc

Academics

- Advanced Placement
- Graduation Requirements
- Program of Studies
- Scheduling & Course Selection
- Service Learning
- Student Handbook

School Counseling

- Manchester Va
- 3300 Map
- Manchest



# What's Next?



Review Course level recommendations

- Handed out at the middle school presentations

Students will be provided a presentation at their schools and will bring paperwork home.

- Shiloh Middle School January 24th

Pick 8 credits and fill out your Course Selection Sheet you will receive when the counselors visit your school.

- Graduation Requirements First, electives second!

Check MVHS School Counseling Website to find:

- Program of Studies

# Questions

We will now  
take time to  
answer  
questions.